

# February

2025

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1
2	3 6:15 pm Tech & Comm Committee- <b>cancelled</b> 7:00 pm City Council	4	5	6	7	8
9	10 6:00 pm Muni Prop. Comm. 6:30 pm Electric Comm. - <b>cancelled</b> 6:30 pm BOPA- <b>cancelled</b> 7:00 pm Water and Sewer Comm. - <b>cancelled</b>	11 4:30 pm BZA- <b>cancelled</b> 5:00 pm Planning Commission- <b>cancelled</b>	12	13	14	15
16	17 2:00 pm Personnel Comm. 6:00 pm Tree Commn. 6:00 pm Parks & Rec Comm. - <b>cancelled</b> 7:00 pm City Council	18	19 5:00 pm Special AD Hoc Committee	20	21	22
23	24 6:00 Safety & Human Resources Comm. 6:30 Finance & Budget Comm. - <b>cancelled</b>	25 4:30 pm Civil Service- <b>cancelled</b>	26 6:30 pm Parks & Rec Board- <b>cancelled</b>	27	28	



# City of NAPOLEON, Ohio

255 West Riverview Avenue • P.O. Box 151  
Napoleon, Ohio 43545-0151  
Phone: (419) 592-4010 • Fax: (419) 599-8393  
Web Page: www.napoleonohio.com

*Mayor*  
Joseph Bialorucki

*Members of Council*  
J. Ross Durham—President  
Brittany Schwab—President Pro-Tem  
Kenneth Haase  
Dr. David Cordes  
Robert L. Weitzel  
Tom Weaver  
Jordan McBride

*City Manager*  
J. Andrew Small

*Finance Director*  
Kevin L. Garringer

*Law Director*  
Billy D. Harmon

## Memorandum

*To: Chad Lulfs, P.E., P.S. - Director of Public Works  
Members of Council  
Joe Bialorucki, Mayor  
Kevin Garringer, Finance Director  
Billy Harmon, City Law Director  
All Department/Divisions Heads*

*From: J. Andrew Small, City Manager*

*Date: February 18, 2025*

*Subject: Acting City Manager- Assigned to Chad Lulfs*

Please be informed I will be out of the office from Sunday, February 23, 2025 through Wednesday, February 26, 2025. I plan to return to the office on Thursday, February 27, 2025 at 7:30am.

During this period I appoint the following person as Acting City Manager:

### **Chad Lulfs, Acting City Manager**

This person is hereby delegated all such power and authority of the City Manager for the periods so listed as authorized by the City Charter and Code.

Please direct all requests through Mr. Lulfs during this period. We will be in direct communication as needed.

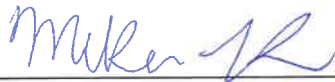
Thank you.

J. Andrew Small,  
City Manager

**City of Napoleon, Ohio**  
**Safety and Human Resources Committee**  
**With**  
**Freedom, Napoleon & Harrison Townships**  
**Henry County South Joint Ambulance District**  
**And the Village of Florida**  
**Special Joint Meeting Agenda**  
**Monday, February 24, 2025, at 6:00 PM**

**Location: Council Chambers, 255 West Riverview Avenue, Napoleon, Ohio**

- 1) Approval of Minutes: November 25, 2024 (in the absence of any objections or corrections, the minutes shall stand approved).
- 2) Discuss 2025 Contracts/Review of EMS Costs and Revenues
- 3) Any Other Matters to Come Before the Committee
- 4) Adjournment



---

Mikayla Ramirez, Clerk

*City of Napoleon, Ohio*  
**Special Meeting Minutes of the**  
**SAFETY AND HUMAN RESOURCES COMMITTEE**  
JOINT MEETING WITH  
FREEDOM, NAPOLEON & HARRISON TOWNSHIPS  
HENRY COUNTY SOUTH JOINT AMBULANCE DISTRICT  
AND THE VILLAGE OF FLORIDA

**Monday, November 25, 2024, at 7:30pm**

**PRESENT**

Committee Members	Brittany Schwab, Robert Weitzel, Jordan McBride
City Staff	Jonah Stiriz- Assistant Fire Chief, David Bowen-Fire Chief
City Manager	Andy Small
Others	News-Media
Recorder	Mikayla Ramirez

---

**Call to Order**

McBride, Chair of the Safety and Human Resources Committee called the meeting to order at 7:30pm.

**Approval of Minutes**

Hearing no objections or corrections, the minutes from September 23, 2024, Safety and Human Resources Committee meeting were approved as presented.

**Review of EMS Costs and Revenues**

Chief Bowen said, in front of you, you have the incidents to date as of this morning, then you will also see previous years as well. As you can see there is a large increase this year. Last year, we had 16,047 total calls. At the last meeting we had 29 non-emergency runs and now as of today we only have 30. The only reason was because we transferred one of our members family members from a hospital to another. We are only 30 calls, behind where we were last year in total, so our call numbers are going up. If we continue at this pace right now, we are going to run around 1800 calls this year. With that, we ran 41 working fires and 17 of those were structure fires. All of 2023 we ran 43 working fires and 19 of those were structure fires. More calls mean more equipment use so there will be some EMS costs that will go up. This year I noticed this year that we had a lot more people arguing our billing. There is a breakdown of each of your respective entities here, compared to last year. When we first started doing non-emergency transport if there were 3 people on duty 2 people would take it. The Captain and Assistant Chief would stay back and do 911 calls. Then, they changed it to 5 people on duty. When Andy became city manager, we really worked on trying to keep our services local for 911. We still go to Toledo because of more acute emergencies. We still do have 5 people on and if it isn't a busy day we will do the occasional transport out of Henry County Hospital. Before, we'd transport people from Bryan to Toledo then we wouldn't see our staff for a couple hours

because they'd be gone still. Now, we can maximize staff in-house and cover more calls. So, one of the things I would like to do is come out to each one of your scheduled meetings and lay out what my plan is moving forward as the fire chief. I feel it is important to share where we've been, where we're at, and where we are going. Everyone has my number so if you ever have any questions or concerns, please contact me.

**Adjournment**

Motion: Schwab      Second: Weitzel

To adjourn the Safety and Human Resource Committee meeting at 7:48 p.m.

Roll call vote on the above motion:

Yea- Weitzel, McBride, Schwab

Nay-

**Yea-3, Nay-0. Motion Passed**

**Approved**

---

*Jordan McBride- Chair*



# *City of Napoleon, Ohio*

*255 West Riverview Avenue, P.O. Box 151  
Napoleon, OH 43545  
Telephone: (419) 592-4010 Fax: (419) 599-8393  
www.napoleonohio.com*

## *Memorandum*

**To:** Finance and Budget Committee  
**cc:** Mayor and City Council, City Manager,  
City Finance Director, Law Director,  
Department Supervisors, News Media  
**From:** Mikayla Ramirez, Clerk  
**Date:** February 21, 2025  
**Subject:** Finance and Budget Committee-Canceled

The regularly scheduled meeting of the Finance and Budget Committee for Monday, February 24, 2025, at 6:30 pm has been **CANCELED** due to lack of agenda items.



# *City of Napoleon, Ohio*

*255 West Riverview Avenue, P.O. Box 151  
Napoleon, OH 43545  
Telephone: (419) 592-4010 Fax: (419) 599-8393  
www.napoleonohio.com*

## *Memorandum*

**To:** Civil Service Commission  
**cc:** Mayor and City Council, City Manager,  
City Finance Director, Law Director,  
Department Supervisors, News Media  
**From:** Mikayla Ramirez, Clerk  
**Date:** February 21, 2025  
**Subject:** Civil Service Commission -Canceled

The regularly scheduled meeting of the Civil Service Commission for Tuesday, February 25, 2025, at 4:30 pm has been **CANCELED** due to lack of agenda items.



# *City of Napoleon, Ohio*

*255 West Riverview Avenue, P.O. Box 151  
Napoleon, OH 43545  
Telephone: (419) 592-4010 Fax: (419) 599-8393  
www.napoleonohio.com*

## *Memorandum*

**To:** Parks and Recreation Board  
**cc:** Mayor and City Council, City Manager,  
City Finance Director, Law Director,  
Department Supervisors, News Media  
**From:** Mikayla Ramirez, Clerk  
**Date:** February 21, 2025  
**Subject:** Parks and Recreation Board-Canceled

The regularly scheduled meeting of the Parks and Recreation Board for Wednesday, February 26, 2025, at 6:30 pm has been **CANCELED** due to lack of agenda items.